**Resident & Program Director Meeting**

**Resident Name:**

**Date:**

**Location:**

**Discussion:** adapt list below as required. Items with an \* should not be removed.

1. Schedule:
2. Rotations (including electives planning):
3. Logbook Review:
4. Assessments and Stage of Training (CC reports, ITERs, EPAs, exams etc.)\*:
5. Research/Scholarly Activities/Quality Improvement\*:
6. Career Planning\*:
7. Learning Environment & Safety\*:
8. Wellness\*:

(ensure resident aware of [Learner Experience](https://www.schulich.uwo.ca/learner_experience/) for support and advocacy)

1. Academic Time:
2. Exam readiness and preparation:
3. Mentorship:
4. Other Business:

Action Items: add any action items that the PD and/or the resident have to complete after this meeting, if applicable.

Next Meeting: add date and time.