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**Research Electronic Data Capture**

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# Agenda

- REDCap Background
- REDCap Overview
- Incentives of using REDCap
- Supported Projects
- Current Status
- Information Sources
- REDCap Features



# REDCap Background

- Vanderbilt University
- 1,990 Institutional Partners
- 105 countries
- 284,000 projects
- 390,000 users
- Current 6.11.3/Latest Release 6.15.6
- Language Translation: Chinese,  
French, German, Portuguese.  
Spanish



# REDCap Overview

- Intuitive & secure
- Web-based and accessible
- Capture and manage data
- Schedule events & appointments
- Conduct online surveys
- Customized reports
- Research & clinical trial data
- Regulatory compliance: HIPPA, CFR Part 11, FISMA, etc.



# Incentives for Users

- Self-service, easy to use
- No cost, high usability
- Quick turn-around
- Data quality and control
- Enhanced collaboration
- Securely behind firewall
- Encrypted backups
- Regulatory compliance



# Incentives for Lawson

- Low cost
- Replace Excel, Access, Survey-Monkey
- Standardize, share datasets and warehouse data
- Satisfies the high demand
- High user satisfaction rate
- Low maintenance
- Ongoing REDCap updates



# Supported Projects

- Ethics Approved
    - REB
    - CTO
    - OCREB
  - Lawson Approved
-  All projects require a Sponsor/PI







[intra.lawsonresearch.ca/conducting-research/redcap](https://intra.lawsonresearch.ca/conducting-research/redcap)

Home » [Conducting Research](#)

## REDCap

*REDCap is a Research Electronic Data Capture web-based tool for creating and managing online database applications and surveys. Hosted at the hospitals' data center, Lawson Research Informatics administrates this secure platform to meet diverse research needs of the Lawson community.*

Please note:

- Only REB and Lawson approved research projects led by Lawson researchers are allowed to be hosted on Lawson REDCap Instance.
- All projects require a principal investigator.
- All users must have completed and signed corporate Privacy & Confidentiality Training

[Personnel](#)[Accounts](#)[REDCap](#)[Get Started](#)[REDCap Policies](#)[REDCap Best Practices](#)[Training](#)[How To](#)[Forms](#)[REDCap FAQs](#)[Contact Us](#)

Log In



REDCap is a Research Electronic Data Capture web-based tool for creating and managing online database applications and surveys. Hosted at the hospitals' data center, Lawson Research Informatics administrates this secure platform to meet diverse research needs of the Lawson community.

Please note:

All research participants have a right, under law, to have their health/medical/personal information treated in confidence.

By entering or accessing information in REDCap you:

1. Have read and understand the Privacy policies for the organization you work for.
2. Will only collect, use and disclose information (which may include personal information or personal health information) that has been approved by the REB and Lawson.
3. Are aware user activities in REDCap are audited.
4. Will ensure that you comply with the Acceptable Use of Information Technology Resources by ensuring that the devices you use have administrative, technical and physical safeguards in place.
5. Will comply with the privacy legislation and regulations of Ontario.
6. Will report any privacy breaches to the Privacy Office of your organization.
7. Understand that misuse, failure to safeguard, or the disclosure of confidential information without appropriate approvals may be cause for disciplinary action up to and including termination of employment/contract or loss of appointment or affiliation.
8. Will return corporate business information, corporate property and/or personal health information at the end of your employment relationship and will continue to protect the privacy and confidentiality of research participants/staff/affiliates after your employment relationship has ended.

Please log in with your user name and password. If you are having trouble logging in, please contact [REDCap Administrator](#).

Username:

Password:

[Forgot your password?](#)

# Infrastructure

- REDCap Information
  - [Lawson Intranet](#)
- REDCap Projects
  - [REDCap Instance](#)
- Access
  - Corporate ID
- Support Email
  - REDCap@lawsonresearch.com



# Documentation

- Project Workflow Process
- REDCap Policies
- REDCap Best Practices
- End-User Agreement for PIs
- End-User Agreement for non-PIs
- Project Initiation Form
- User Access Request
- User Rights Matrix
- Project Transition Form



# Current Status

- Available at Lawson
- Free of Cost
- Approved by Privacy Office
- Supported by the Hospital IT
- More than 20 departments
- Total Projects: 86
- Total Users: 165

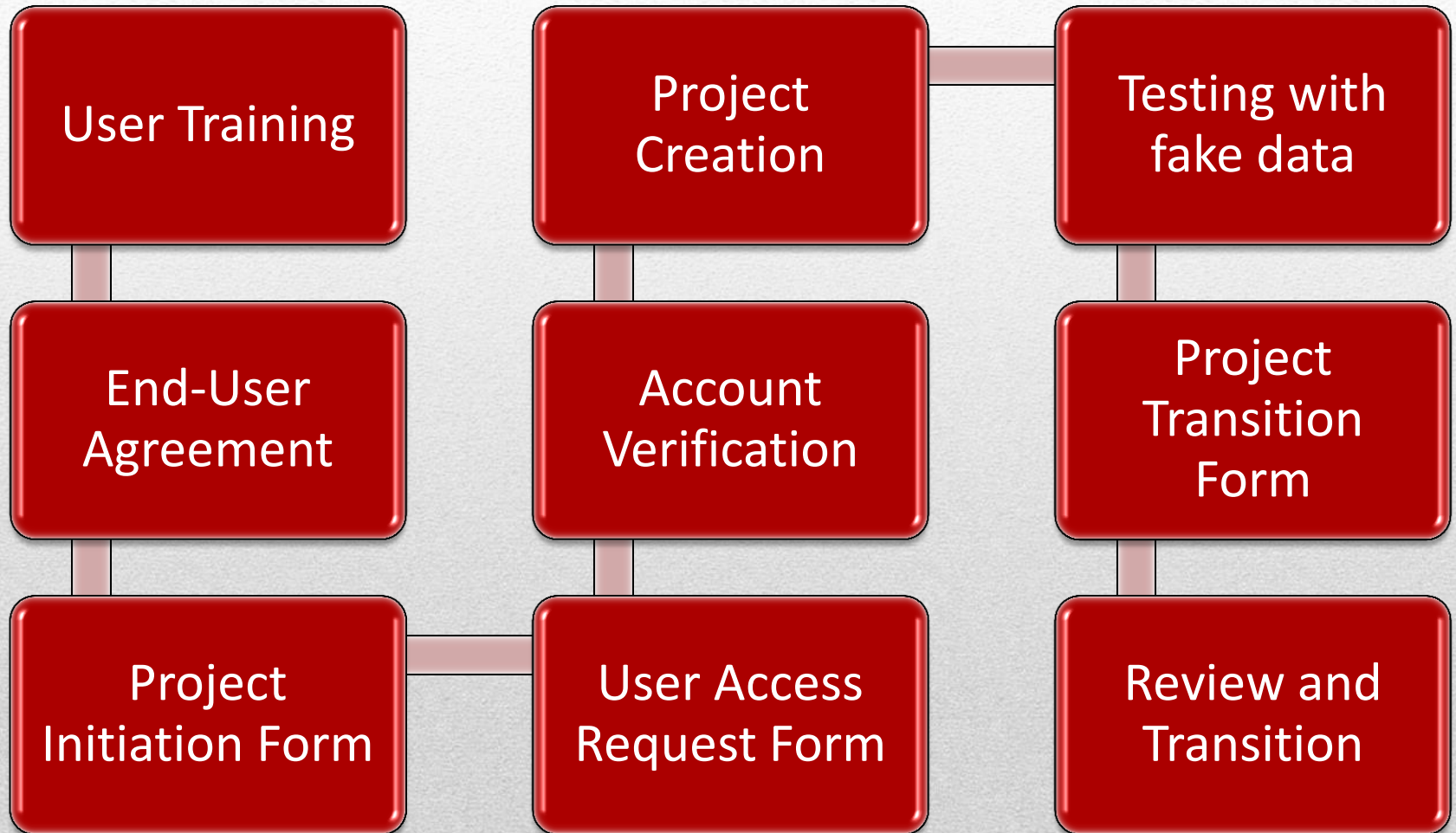




## **DETAILS:**

- REDCap Process at Lawson
  - REDCap project setup
  - REDCap Features
-

# REDCap Process





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<https://redcap.lawsonresearch.ca>

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Username:

Password:

[Log In](#)

[Forgot your password?](#)



# Project Setup

Home
My Projects
+ Create New Project
Training Resources
Help & FAQ
Send-It
Control Center

You last accessed the User Access Dashboard 27 days ago. It is recommended that you access the User Access Dashboard at least once a month to review which users still have access to your projects. Go to User Access Dashboard [Super users: Modify this notification](#)

**My Projects**

Project Title	Records	Fields	Instruments	Type	Status
Gynecologic Oncology Database	1	105	3 forms		
REDCap Training Evaluation	0	14	1 form		
Basic Demography	27	16	1 survey		
Classic Database	16	17	1 survey		
Human Cancer Tissue Biobank	21	25	1 survey		
Longitudinal Database (1 arm)	20	16	1 survey		
Longitudinal Database (2 arms)	1	22	1 survey		
Multiple Surveys (classic)	1	15	1 survey		
Multiple Surveys (longitudinal)	0	12	1 survey		



# Project Setup

Logged in as **mannru** | [Log out](#)

My Projects  
 Project Home  
 Project Setup  
Project status: **Development**

**Data Collection** [Edit instruments](#)

**Record Status Dashboard**  
- View data collection status of all records

**Add / Edit Records**  
- Create new records or edit/view existing ones

Data Collection Instruments:

- New Patient Information
- Pre-Operative/Pre-Procedural Patient Questionnaire

**Applications**

- Calendar
- Data Exports, Reports, and Stats
- Data Import Tool
- Data Comparison Tool
- Logging
- Field Comment Log
- File Repository
- User Rights and DAGs
- Data Quality

**Help & Information**

- Help & FAQ
- Video Tutorials
- Suggest a New Feature

If you are experiencing problems, please contact your [REDCap administrator](#).

[Project Home](#) [Project Setup](#) [Other Functionality](#) [Project Revision History](#)

Status: Development Completed steps **6** of **7**

**Main project settings**

Enable [Help with creating forms?](#)

[VIDEO: How to create and manage a survey](#)

**Design**

Add [Data Collection Instruments](#) may be done by either using the Online Designer (online method), in which you may use either method or both: [Click links: Download PDF of all data collection instruments](#) OR [Download the current Data Dictionary](#)

Go to [Online Designer](#) or [Data Dictionary](#)

You may also browse for pre-built data collection instruments in the [REDCap Shared Library](#)

Have you checked the [Check For Identifiers](#) page to ensure all identifier fields have been tagged?

**Enable optional modules and customizations**

<input type="checkbox"/> Enable	<input type="checkbox"/> Auto-numbering for records <a href="#">?</a>
<input type="checkbox"/> Enable	<input type="checkbox"/> Scheduling module (longitudinal only) <a href="#">?</a>
<input type="checkbox"/> Enable	<input type="checkbox"/> Randomization module <a href="#">?</a>
<input type="checkbox"/> Enable	<input type="checkbox"/> Designate an email field to use for invitations to survey participants <a href="#">?</a>

[Additional customizations](#)

**Set up project bookmarks (optional)**

You may create custom bookmarks to webpages that exist inside or outside of REDCap. These bookmarks will be seen as links on the left-hand project menu and can be accessed at any time by users who are given privileges to do so. Every project bookmark has custom settings that allow one to control its appearance and behavior.

Go to [Add or edit bookmarks](#)

Left Panel User Control Menus

Project status: Development

Completed steps **6** of **7**



Complete!

[Not complete?](#)

### Main project settings

Enable

Use longitudinal data collection with repeating forms? [?](#)

Enable

Use surveys in this project? [?](#)

[VIDEO: How to create and manage a survey](#)



Complete!

[Not complete?](#)

### Design your data collection instruments

Add or edit fields on your data collection instruments. This may be done by either using the Online Designer (online method) or by uploading a Data Dictionary (offline method), in which you may use either method or both. Quick links: [Download PDF of all data collection instruments](#) OR [Download the current Data Dictionary](#)

Go to

or

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Have you checked the [Check For Identifiers](#) page to ensure all identifier fields have been tagged?



Complete!

[Not complete?](#)

### Enable optional modules and customizations

Enable

Auto-numbering for records [?](#)

Enable

Scheduling module (longitudinal only) [?](#)

Enable

Randomization module [?](#)

Enable

Designate an email field to use for invitations to survey participants [?](#)



Complete!

[Not complete?](#)

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Go to

Case Report  
Form/  
Activity  
Panel

Logged in as mannru |

My Projects

Project Home

Project Setup

Project status: Develo

#### Data Collection

#### Applications

Calendar

Data Exports, Rep

Data Import Tool

Data Comparison T

Logging

Field Comment Log

File Repository

User Rights and

Data Quality

#### Help & Information

Help & FAQ

Video Tutorials

Suggest a New Fea

If you are experiencing pr  
contact your REDCap ad

Project Home

Project Setup

Other Functionality

Project Revision History

Project status: Development

## General to-do list

Completed steps **6** of **7**

### Main project settings

Enable

Use longitudinal data collection with repeating forms? [?](#)

Enable

Use surveys in this project? [?](#)

[VIDEO: How to create and manage a survey](#)

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Go to  or

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Have you checked the [Check For Identifiers](#) page to ensure all identifier fields have been tagged?

### Enable optional modules and customizations

Enable

Auto-numbering for records [?](#)

Enable

Scheduling module (longitudinal only) [?](#)

Enable

Randomization module [?](#)

Enable

Designate an email field to use for invitations to survey participants [?](#)

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Go to

Cross-sectional vs Longitudinal

Online Designer & Shared Library

Optional Features

Hyperlinks to web or other projects

# Project Setup

Grant User Access

## User Rights and Permissions

You may grant other users access to this project or edit the user privileges of current users on this project by navigating to the User Rights page. Additionally, if you wish to limit user access to certain records/responses for this project, you may want to use Data Access Groups, in which only users within a given Data Access Group can access records created by users within that group.

Go to [User Rights](#) or [Data Access Groups](#)

Test with fake data

## Test your project thoroughly

It is important to test the essential components of your project before moving it into production. Try creating a few test records and entering some data for each to ensure that your data collection instruments look and behave how you expect, especially branching logic and calculations. Then review your test data by creating reports and exporting your data to view in Excel or a statistical analysis package. If you have surveys, complete the surveys as if you were a participant by using the Public Survey Link or Participant List by sending a survey invitation to yourself. If other project modules will be used regularly, test them out a bit too. The best way to test your project is to use it as if you were entering real production data, and it is always helpful to have colleagues (especially team members) take a look at your project to get a fresh set of eyes looking at it.

Submit Request for transition


## Move your project to production status

Move the project to production status so that real data may be collected. Once in production, you will not be able to edit the project fields in real time anymore. However, you can make edits in Draft Mode, which will then need to be approved by a REDCap administrator before taking effect.

Go to [Move project to production](#)




# User Rights

### Basic Rights

 Expiration Date  (M/D/Y)  
*(if applicable)*




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**Highest level privileges:**

-  File Repository
-  Data Quality  [What is Data Quality?](#)
  - Create & edit rules
  - Execute rules
-  API  [What is the REDCap API?](#)
  - API Export
  - API Import



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Settings pertaining to project records: [Explain these settings](#)

-  Create Records
-  Rename Records
-  Delete Records

---

Settings pertaining to record locking and E-signatures:

-  Record Locking Customization
-  Lock/Unlock Records
  - Disabled
  - Locking / Unlocking
  - Locking / Unlocking with E-signature authority [What is an E-signature?](#)

 [Watch video about locking](#)

Allow locking of all forms at once for a given record?

### Data Entry Rights

*NOTE: The data entry rights \*only\* pertain to a user's ability to view or edit data on a web page in REDCap (e.g., data entry forms, reports). It has no effect on data imports or data exports.*

	No Access	Read Only	View & Edit
New Patient Information	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Pre-Operative/Pre-Operational Patient Questionnaire	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

# User Rights

## Comprehensive User Rights View

User name	Expiration	Calendar	Data Export Tool	Data Import Tool	Data Comparison Tool	Logging	File Repository	Double Data Entry	User Rights	Data Access Groups	Reports & Report Builder	Record Locking Customization	Lock/Unlock Records
<b>admin</b>	never	✓	Full Data Set	✓	✓	✓	✓	Reviewer	✓	✓	✓	✗	✗
<b>emmanjamwada</b>	never	✓	De-Identified	✗	✓	✓	✓	DDE Person #1	✓	✗	✓	✗	✗
<b>Janet</b>	never	✓	Full Data Set	✗	✓	✓	✓	Reviewer	✓	✗	✓	✗	✗
<b>lkanada</b>	never	✓	Full Data Set	✓	✓	✓	✓	Reviewer	✓	✓	✓	✓	✗
<b>llifa</b>	never	✓	De-Identified	✗	✗	✓	✓	DDE Person #2	✗	✗	✓	✗	✗
<b>mmukaka</b>	never	✓	Full Data Set	✓	✓	✓	✓	Reviewer	✓	✓	✓	✗	✗
<b>mziwoya</b>	never	✓	✗	✗	✗	✓	✓	Reviewer	✗	✗	✗	✗	✓




# REDCap Features

1. Online Graphical Form designer
2. Data Dictionary Upload
3. Multiple data types
4. Built-in Functions
5. Built-in Data Validation
6. Branching Logic
7. Calculated Fields
8. Calendar Scheduling
9. Record Locking
10. Report Builder



# REDCap Features

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-

[Project Setup](#)[Online Designer](#)[Data Dictionary](#)[Edit project settings in Control Center](#)Current instrument: **New Patient Information**[Preview instrument](#) Variable: record\_id**Record ID**

NOTE: The field above is the record ID field and thus cannot be deleted or moved. It can only be edited.

[Add Field](#)[Add Matrix of Fields](#)     Variable: name**Name**

\* must provide value

[Add Field](#)[Add Matrix of Fields](#)     Variable: date**Date**

\* must provide value

  Today Y-M-D[Add Field](#)[Add Matrix of Fields](#)     Variable: dob**Date of Birth**

\* must provide value

  Today Y-M-D[Add Field](#)[Add Matrix of Fields](#)     Variable: age**Age**

\* must provide value

 [View equation](#)[Add Field](#)[Add Matrix of Fields](#)

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-

# Data Dictionary

Variable / Field Name	Form Name	Section Header	Field Type	Field Label	Choices, Calculated	Text Validation Type	Text Val Min	Text Val Max
record_id	new_patient_information		text	Record ID				
name	new_patient_inform	The information requested	text	Name				
date	new_patient_information		text	Date		date_ymd	2014/01/01	2024/01/01
dob	new_patient_information		text	Date of Birth		date_ymd	01-01-1900	01-01-2024
age	new_patient_information		calc	Age	round(datediff([date],[dob],"y"))			
live_with	new_patient_inform	Please complete the following	text	1. Whom do you live with at home? (E.g. Children, husband, partner)				
employed	new_patient_information		yesno	2. Are you employed?				
where	new_patient_information		text	Where				
children	new_patient_information		yesno	3. Do you have children?				
no_children	new_patient_information		text	Number of children		integer	0	10
no_pregnancies	new_patient_information		text	Number of pregnancies		integer	0	10
no_c_sections	new_patient_information		text	Number of C-sections		integer	0	10
no_miscarriages	new_patient_information		text	Number of miscarriages		integer	0	10
periods	new_patient_information		radio	4. Describe your periods	1, Normal, every month   2, Abnormal   3, No longer			
pap_smear	new_patient_information		radio	5. How often do you have pap smears?	1, Every year   2, Every 2-5 years   3, Less than every 5 years			
abnormal_pap_smear	new_patient_information		radio	6. Have you ever had an abnormal pap smear?	1, Yes   2, No   3, Don't know			
leak_urine	new_patient_information		yesno	7. Do you have trouble with leaking urine?				
ovarian_cancer	new_patient_inform	8. Have you or any of your family members ever had any of the following types of cancer?	yesno	Ovarian cancer				
oc_diagnosis_age	new_patient_information		text	Age at diagnosis		number	0	100
breast_cancer	new_patient_information		yesno	Breast cancer				
bc_diagnosis_age	new_patient_information		text	Age at diagnosis		number	0	100
uterine_cancer	new_patient_information		yesno	Uterine cancer				
uc_diagnosis_age	new_patient_information		text	Age at diagnosis		number	0	100
colon_cancer	new_patient_information		yesno	Colon cancer				
cc_diagnosis_age	new_patient_information		text	Age at diagnosis		number	0	100
prostate_cancer	new_patient_information		yesno	Prostate cancer				
pc_diagnosis_age	new_patient_information		text	Age at diagnosis		number	0	100

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-

# Multiple Data Types

The screenshot displays the REDCap field configuration interface. A dropdown menu for 'Field Type' is open, listing various data types. The 'Calculated Field' option is highlighted in blue. The background shows a form configuration for a field labeled 'Age'.

**Field Type:** Calculated Field

**Field Label:** Age

**Field Type Options:**

- Calculated Field
- Select a Type of Field ----
- Text Box (Short Text)
- Notes Box (Paragraph Text)
- Calculated Field**
- Multiple Choice - Drop-down List (Single Answer)
- Multiple Choice - Radio Buttons (Single Answer)
- Checkboxes (Multiple Answers)
- Yes - No
- True - False
- Signature (draw signature with mouse or finger)
- File Upload (for users to upload files)
- Slider / Visual Analog Scale
- Descriptive Text (with optional Image/Video/Audio/File Attachment)
- Begin New Section (with optional text)
- Dynamic Query (SQL)

**Calculation:** round(date)

**Field Annotation:** [Learn about Action Tags](#)

Explanatory notes - not displayed on any page ?

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<b>Name/Type of function</b>	<b>Function</b>
<b>If/Then/Else conditional logic</b>	if (CONDITION, VALUE if condition is TRUE, VALUE if condition is FALSE)
<b>Datediff</b>	datediff ([date1], [date2], "units", "dateformat", returnSignedValue)
<b>Round</b>	round(number,decimal places)
<b>Round Up</b>	roundup(number,decimal places)
<b>Round Down</b>	rounddown(number,decimal places)
<b>Square Root</b>	sqrt(number)
<b>Exponents</b>	(number)^(exponent)
<b>Absolute Value</b>	abs(number)
<b>Minimum</b>	min(number,number,...)
<b>Maximum</b>	max(number,number,...)
<b>Mean</b>	mean(number,number,...)
<b>Median</b>	median(number,number,...)
<b>Sum</b>	sum(number,number,...)
<b>Standard Deviation</b>	stdev(number,number,...)

# REDCap Features






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<b>Validation</b>	<b>Example</b>
<b>DATE_YMD</b>	- (2008-12-31)
<b>TIME</b>	- (19:30, 04:15) - Military time
<b>DATETIME_SECONDS_YMD</b>	- (2011-02-16 17:45:23)
<b>PHONE</b>	- (615-322-2222)*
<b>EMAIL</b>	- ( <a href="mailto:john.doe@vanderbilt.edu">john.doe@vanderbilt.edu</a> )
<b>NUMBER</b>	- (1.3, 22, -6.28) a general number
<b>INTEGER</b>	- (1, 4, -10) whole number with no decimal
<b>ZIPCODE</b>	- (37212, 90210) 5-digit zipcode
<b>Letters only</b>	- (name)
<b>Number (1 decimal place)</b>	-1.2
<b>Number (2 decimal places)</b>	-1.23
<b>Phone (Australia)</b>	- ((03) 1234 1234)
<b>Postal Code (Canada)</b>	- (K1A 0B1, K0H 9Z0) format
<b>Social Security Number (US)</b>	1011
<b>Time (MM:SS)</b>	- (31:22) time in minutes and seconds






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# Branching Logic

     Variable: asthma

6. Do you have asthma?  Yes  No

     Variable: asthma\_control [Branching logic exists]

Select all that apply  Use Inhalers Occasionally  
 Use Inhalers Regularly  
 On Prednisone





6. Do you have asthma?  Yes  No


Select all that apply  Use Inhalers Occasionally  
 Use Inhalers Regularly  
 On Prednisone

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-





# Calculated Fields

    Variable: dob

**Date of Birth**    Y-M-D

*\* must provide value*

---

    Variable: age

**Age**  [View equation](#)

*\* must provide value*

**Calculation equation for variable "age"** ✕

**Variable Name:** age  
**Field Label:** Age  
**Calculation:** round(datediff([date],[dob],"y"))

Fields Utilized in Calculation		
Variable Name	Field Label	Form Name
date	Date	New Patient Information
dob	Date of Birth	New Patient Information

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# Calendar Scheduling Tool

## Calendar

 [VIDEO: How to use this page \(5 min\)](#)

The Calendar application can be used as a project calendar within this database to help organize your schedule and keep track of any upcoming events. It will allow you to add or modify calendar events and then view them either in a daily, weekly, or monthly format below. To add a new note or calendar event to any day, click **+New** at the top of that day's box to begin entering the information. Since you have already defined multiple events for this project, you may additionally [generate a schedule](#) using your pre-defined Events, which will then be added to the calendar.

Day Week Month **Agenda**

◀◀ **November** ▼ **2009** ▼ ▶▶

 [Print Calendar](#)




Sunday	Monday	Tuesday	Wednesday	Thursday	Fri
+ New <b>1</b>	+ New <b>2</b>	+ New <b>3</b>	+ New <b>4</b>	+ New <b>5</b>	+ New
☆ 99878 (Visit 1 - Exercis	☆ 12345 (Visit 2 - Blood ' ) ☆ 77445 (Visit 3 - Exercis ☆ 11222 (Visit 3 - Exercis	☆ 99878 (Visit 2 - Blood ' )	☆ 77445 (Visit 4 - Blood ' ) ☆ 11222 (Visit 4 - Blood ' ) ☆ 88563 (Visit 1 - Exercis	☆ 12345 (Visit 3 - Exercis	☆ 99878 (Vi ☆ 88563 (Vi
+ New <b>8</b>	+ New <b>9</b>	+ New <b>10</b>	+ New <b>11</b>	+ New <b>12</b>	+ New
☆ 99878 (Visit 4 - Blood ' )	☆ 88563 (Visit 3 - Exercis		☆ 88563 (Visit 4 - Blood ' )		

# REDCap Features

1. Online Graphical Form designer
  2. Data Dictionary Upload
  3. Multiple data types supported
  4. Built-in Functions
  5. Built-in Data Validation
  6. Branching Logic
  7. Calculated Fields
  8. Calendar Scheduling tool
  9. **Record Locking**
  10. Report Builder
-

# Record Locking

Settings pertaining to record locking and E-signatures:

-  Record Locking Customization
-  Lock/Unlock Records  Disabled  
 Locking / Unlocking  
 Locking / Unlocking with E-signature authority  
[What is an E-signature?](#)  
 Allow locking of all forms at once for a given record?
-  [Watch video about locking](#)

# REDCap Features

1. Online Graphical Form designer
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  3. Multiple data types supported
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  5. Built-in Data Validation
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  7. Calculated Fields
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  9. Record Locking
  - 10. Report Builder**
-

PI ID (pi_id)	Survey Timestamp (agreement_ timestamp)	First Name (first_ name)	Last Name (last_name)	Department (department_ npi)	Site (site_ npi)	Address (address_npi)	City (city_ npi)	Province (province_ npi)	Postal Code (postal_ code_ npi)	Date (date)	Complete? (redcap_ enduser_ agreement_ for_nonpis_ complete)
<u>1</u>	08-19-2015 14:31	Stephanie	Rittal	SCI and ABI Research	Parkwood Institute (2)	550 Wellington Rd	London	Ontario	N6C 0A7	19- 08- 2015	Complete (2)
<u>2</u>	08-25-2015 11:10	Dwayne	Whiston	ARGC	Parkwood Institute (2)	550 Wellington Road	London	ON	N6C 0A7	25- 08- 2015	Complete (2)
<u>3</u>	09-09-2015 10:19	Larry	Jones	Anesthesia	LHSC (1)	Rm C3-110, LHSC-UH	London	ON	N6A5A5	09- 09- 2015	Complete (2)
<u>4</u>	09-14-2015 12:45	Anne	Handsor	Medicine	LHSC (1)	ALL121, University Hospital. 339 Windermere Rd.	London	Ontario	N6A 5A5	14- 09- 2015	Complete (2)
<u>5</u>	09-18-2015 10:35	Mark	Wammes	Medicine	LHSC (1)	Rm B9-100c- UH, 339 Windermere Rd.	London	ON	N6A 5A5	18- 09- 2015	Complete (2)
<u>6</u>	09-24-2015 11:11	Frances	Lau	Cancer Clinical Research Unit, LRCP, LHSC	LHSC (1)	Victoria Campus, 790 Commissioner Rd. E	London	Ontario	N6A 4L6	24- 09- 2015	Complete (2)
<u>Z</u>	09-25-2015 15:51	Michael	Wammes	Psychiatry	Other (6)	860 Richmond Street	London	Ontario	N6A3H8	25- 09- 2015	Complete (2)

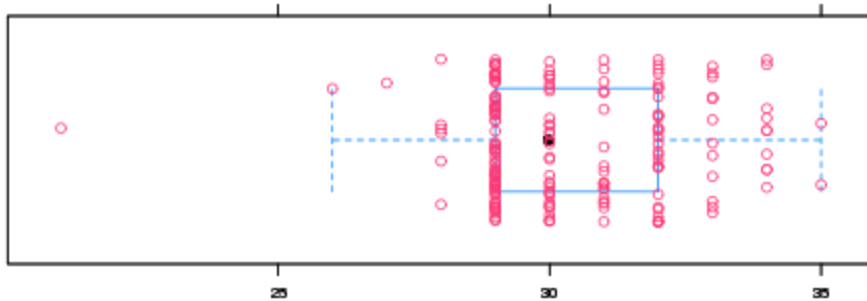
# REDCap Features

- 11. Data Visualization**
  12. Import / Export mechanism
  13. Audit trail
  14. Training Material
  15. User Rights Templates
  16. Project Templates
  17. Curated Forms Library
  18. Data Collection Instruments in PDF
  19. Multiple Surveys
  20. Record Status Dashboard
-

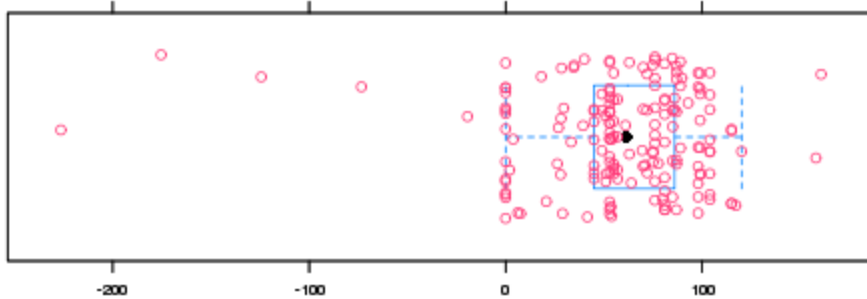
**Total records: 182**

You may click on **missing**, **highest values**, and **lowest values** to reveal the records for which the value applies. Only fields that are numeric or categorical are shown. By clicking on a record, a new window is opened, and you are able to edit the data on the form.

**Days Billed:** | [Missing values \(0%\)](#) | [Lowest values](#) | [Highest values](#)



**Monthly Electric Bill Amount:** | [Missing values \(4.4%\)](#) | [Lowest values](#) | [Highest values](#)



# REDCap Features

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## Exporting "All data (all records and fields)"




Select your export settings, which includes the export format (Excel/CSV, SAS, SPSS, R, Stata) and whether or not to perform de-identification on the data set.


### Choose export format

 CSV / Microsoft Excel (raw data)

 CSV / Microsoft Excel (labels)

 SPSS Statistical Software

 SAS Statistical Software

 R Statistical Software

 Stata Statistical Software

### De-identification options (optional)

The options below allow you to limit the amount of sensitive information that you are exporting out of the project. Check all that apply.

#### Known Identifiers:

- Remove all tagged Identifier fields (tagged in Data Dictionary)
- Hash the Record ID field (converts record name to an unrecognizable value)

#### Free-form text:

- Remove unvalidated Text fields (i.e. Text fields other than dates, numbers, etc.)
- Remove Notes/Essay box fields

#### Date and datetime fields:

- Remove all date and datetime fields
- OR —
- Shift all dates by value between 0 and 364 days (shifted amount determined by algorithm for each record) [What is date shifting?](#)
  - Also shift all survey completion timestamps by value between 0 and 364 days (shifted amount determined by algorithm for each record)

[Deselect all options](#)

### Additional export options

- Export survey identifier field and survey timestamp field(s)?

Export Data


Cancel

# REDCap Features

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# Audit Trail

## Logging

 [Download entire logging record to Microsoft Excel \(CSV\)](#)

This module lists all changes made to this project, including data exports, data changes, and the creation or deletion of users.

Filter by event:

Filter by user name:

Filter by record:

Displaying events (by most recent):




Time / Date	Username	Action	List of Data Changes OR Fields Exported
02/25/2015 2:59pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:59pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:59pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:58pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:58pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:58pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:58pm	mannru	Manage/Design	Execute data quality rule(s)
02/25/2015 2:55pm	mannru	Download uploaded document Record 1	patient_sign
12/10/2014 12:51pm	mannru	Manage/Design	Checked off item in project checklist
12/10/2014 12:50pm	mannru	Manage/Design	Checked off item in project checklist
12/10/2014 12:50pm	mannru	Manage/Design	Checked off item in project checklist
12/10/2014 12:50pm	mannru	Manage/Design	Checked off item in project checklist

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## Just Getting Started?

Explore these overviews of fundamental concepts and features.

Title	Description	Watch Video
<b>Brief Overview</b>	A quick summary of what REDCap is and what it can do.	 4 minutes
<b>Detailed Overview</b>	This video provides an overview of basic functions and features within a REDCap project. It will serve as a starting point for learning about the basic concepts of REDCap, what REDCap projects are, how to create them, and how to use them.	 14 minutes
<b>Data Entry Overview</b>	A focused exploration of basic data entry workflow. Suitable for training data entry staff.	 16 minutes

## Building a Project

Learn how to build and modify data collection instruments.

Title	Description	Watch Video
<b>Introduction to Project Development</b>	An introduction to the Online Designer and Data Dictionary methods of project modification.	 4 minutes
<b>Online Designer</b>	This online tool is the quickest and most intuitive method for making instrument modifications.	 5 minutes
<b>Data Dictionary</b>	The Data Dictionary is your project structure in a downloadable spreadsheet file. The spreadsheet can be modified and uploaded into REDCap to make instrument modifications. To see an example, download the <a href="#">Data Dictionary demonstration file</a> .	 10 minutes
<b>Project Field Types</b>	An illustration of some popular field types.	 4 minutes

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-

# User Rights Template

REDCap Project Role	Expiration Date	Highest Level Privileges			Data Export Tool (select one)			Reports & Graphical DataView	
		Project Design & Setup	User Rights	Data Access Groups	No Access	De-Identified	Full Data Set	Add/Edit Reports	Stats & Charts
Principal Investigator		x	x	x			x	x	x
Administrator		x	x	x			x	x	x
Project Coordinator						x			
Data Coordinator		x				x			
Statistician						x			
Project Staff						x			
Read Only					x				x
Data Entry					x				

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# Project Templates

Public Projects
Basic Demography
Classic Database
Human Cancer Tissue Biobank
Longitudinal Database (1 arm)
Longitudinal Database (2 arms)
Multiple Surveys (classic)
Multiple Surveys (longitudinal)
Piping Example Project
Project Tracking Database
Randomized Clinical Trial
Single Survey

# REDCap Features

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[Introduction](#)
[Software](#)
[Consortium Partners](#)
[Become a Partner](#)
[Citing REDCap](#)
[Library](#)

---

**Keyword search:** 
**Search options:**

Minimum downloads:

Recent additions:

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[1](#)
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[21](#)
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**Found 611 results matching your search**

Title	Downloads
▶ <a href="#">__FOR TESTING AND DEMONSTRATION PURPOSES ONLY - Nacho Craving Index Survey</a>	1448
▶ <a href="#">Adolescent Outcomes Questionnaire Parent Reported</a>	91
▶ <a href="#">Adolescent Outcomes Questionnaire Self Reported</a>	54
▶ <a href="#">Agitated Behavior Scale</a>	440
▶ <a href="#">APACHE II Severity of Disease Classification System (version1)</a>	607
▶ <a href="#">Apache II Severity Of Disease Classification System (with scoring)</a>	82
▶ <a href="#">Autism Parenting Stress Index (APSI)</a>	186
▶ <a href="#">Barriers To Diabetes Adherence</a>	104
▶ <a href="#">Barriers To Diabetes Adherence Scored</a>	42
▶ <a href="#">Barthel Index</a>	399

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*Confidential*

Gynecologic Oncology Database

## New Patient Information

**Record ID 1**

Page 1 of 2

Record ID 1

**The information requested below will become part of your confidential medical record. Please complete the questionnaire and discuss any questions with the doctor or nurse at the time of your appointment.**

Name	Mary Jane
Date	2014-11-27
Date of Birth	1980-11-01
Age	34

**Please complete the following section.**

1. Whom do you live with at home? (E.g. Children, husband, partner) Husband & children

2. Are you employed?  Yes  No

3. Do you have children?  Yes  No

Number of children 1

Number of pregnancies 1

Number of C-sections 1


Number of miscarriages 0


4. Describe your periods  Normal, every month  Abnormal  No longer having periods

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-

## Multiple Surveys (classic)

 [VIDEO: Basic data entry](#)

Actions:  Download PDF of instrument(s) ▾

### Participant Info Survey

 Adding new Participant ID 1

Participant ID 1

As a participant in this study, please answer the questions below. Thank you!

First Name



Last Name



Street, City, State, ZIP



Expand

Phone number



Include Area Code


Ethnicity




Hispanic or Latino  NOT Hispanic or Latino  Unknown / Not Reported

reset

Logged in as **site\_admin**

 My Projects

 Project Home

 Project Setup

Project status: **Production**

### Data Collection

 Record Status Dashboard

 Add / Edit Records

Participant ID 1 [Select other record](#)

Data Collection Instruments:


Pre-Screening Survey

**Participant Info Survey**

Participant Morale Questionnaire

Completion Data (to be entered by study personnel only)

### Applications

 Calendar

 Data Exports, Reports, and Stats

 Data Comparison Tool

 Logging

 Field Comment Log

 File Repository





# REDCap Features

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  - 20. Record Status Dashboard**
-



















# Record Status Dashboard

**Legend for status icons:**

-  Incomplete  Incomplete (no data saved)
-  Unverified
-  Complete

Displaying record  through  of 2 records

Ad Hoc Event ID	Ad Hoc Participant Events	S03r0 Phlebotomy And Genomics Form	S04r0 Transmittal Biological Samples	S05r1 Transcranial Doppler_TCD_Performance	S10r1 Neurological Consultant Report	S12r0 Consent And Assent For Randomization	S14r0 Headache Event Form	S15r0 Epilepsy in Children With Sickle Cell
1								
2								

# REDCap Features

21. **Participant List**
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  30. Data History Widget
-

**Participant List** belonging to [Initial survey] "Research Study for Demo"

Remove all participants

Displaying 1 - 27 of 27 Add participants Compose Survey Invitations Export list

Email	Participant Identifier (optional) <span>Disable</span>	Responded?	Invitation Scheduled?	Invitation Sent?	Link	Survey Access Code and QR Code
james.white@lhsc.on.ca (ID 26)		✓	-	✉	-	-
al.hogan@lhsc.on.ca (ID 8)		✓	-	✉	-	-
anne.summers@lhsc.on.ca (ID 20)		✓	-	✉	-	-
mae.moore@sjhc.london.on.ca (ID 2)		✓	-	✉	-	-
darrell.logan@lhsc.on.ca (ID 12)		✓	-	✉	-	-
sean.lee@lhsc.on.ca (ID 11)		✓	-	✉	-	-
sean.dennis@lhsc.on.ca (ID 6)		✓	-	✉	-	-
janet.wright@londonhospitals.on.ca (ID 9)		✓	-	✉	-	-
ramon.barber@sjhc.london.on.ca (ID 17)		✓	-	✉	-	-
tiffany.wong@lhsc.on.ca (ID 19)		✓	-	✉	-	-
judy.patt@lhsc.on.ca (ID 13)		✓	-	✉	-	-
lauraj.allen@lhsc.on.ca (ID 23)		✓	-	✉	-	-
richard.rodriquez@lhsc.on.ca (ID 22)		✓	-	✉	-	-
frances.peterson@lhsc.on.ca (ID 5)		✓	-	✉	-	-
gloria.edwards@lhsc.on.ca (ID 7)		✓	-	✉	-	-

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32. If this is the day of surgery, when did you last eat or drink?

33. Age: 34

Weight (kg)

Weight (lbs)

Height (inches)

Height (cm)

Date: 2014-11-27

Patient's Signature

Reviewed By

Form Status

**Please supply reason for data changes** ✕

You must now supply the reason for the data changes being made on this page in the text box below.

**Reason for changes:**

# REDCap Features

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## File Repository

This page may be used for storing and retrieving files and documents used for this project. You may upload files here to save for retrieval later, or you may download previously uploaded files in the file list below. Whenever a data export is performed, the resulting data and syntax files are stored here also.



User Files



Data Export Files



Upload New File

To upload a new file to the repository, in the fields below specify the file on your computer and provide a name/label for the file. Then click the "Upload File" button.

+ Adding new file	
<b>Document</b>	Choose File Biomarker Da... t v1.0.xlsm
<b>Name/Label</b>	<div style="border: 1px solid #ccc; height: 80px;"></div>
	<small>Expand</small>
	Upload File
	-- Cancel --


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 API

The REDCap API is an interface that allows external applications to connect to REDCap remotely, and is used for programmatically retrieving or modifying data or settings within REDCap, such as performing automated data imports/exports from a specified REDCap project. For details on the capabilities of the REDCap API and how to use it, please see the [REDCap API documentation](#).

 **API Security: Best Practices**

It is important to remember that when making requests to the REDCap API, you should always validate the REDCap server's SSL certificate to ensure the highest level of security during communication with the API. For details on what this means and how to do it, see the 'API Security: Best Practices' section in the [REDCap API documentation](#).

 My Token Manage All Project Tokens**Your API token for project "Gynecologic Oncology Database"**

The API token below is **ONLY for you** and will work **ONLY with this project**. This token allows special access to REDCap data and **should NOT be shared with others**. If you think your token has been compromised, then please contact your REDCap administrator immediately *AND* either delete or regenerate your token by using the buttons below.

 API Token:**35CCC61AB2D2E7FE7D23CAD2E9014A5A**

Finished using the API for this project? If so, please delete your token for security reasons.

Think someone else knows your token? If so, please regenerate your token for security reasons.

The following user(s) have API tokens for this project: `mannru`

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[Project Setup](#)
[User Rights](#)
[Data Access Groups](#)
[Edit project settings in Control Center](#)
[VIDEO: How to use Data Access Groups](#)

Access to certain project records may be limited by using Data Access Groups, in which only users within a given Data Access Group can access records created by users within that group. This may be useful in the case of a multi-site or multi-group project that requires that groups not be able to access another group's data.

Below you can create Data Access Groups for this project and afterward assign any current user to that group. You may delete the group at any time, if you wish. To rename an existing Data Access Group, simply click the group name in the table below and type the new name. You may assign a user to a Data Access Group by selecting the username and group name below and then clicking the 'Assign' button. Once assigned to a Data Access Group, the user will be able to see ONLY the project records created by themselves and others in that group. This includes being able to view records on data entry forms, in reports, and in exported data sets. Users can be un-assigned from a group by selecting the user name and selecting 'No Assignment'.

**Create new groups:** Add new data access groups to which users may be assigned.

**Assign user to a group:** Users may be assigned to any data access group.

Assign user  to

Data Access Groups	Users in group	Number of records in group	Unique group name  (auto-generated)	Delete group?
LHSC	jonesm (Mae Jones)	0	lhsc	
SJHC	morrisont (Tim Morrison)	0	sjhc	
[Not assigned to a group]	mannru (Rupinder Mann) <i>* Can view ALL records</i>	1		

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[Add Field](#) [Add Matrix of Fields](#)

     Variable: color\_one

Enter a color:  ←

[Add Field](#) [Add Matrix of Fields](#)

     Variable: color\_two

Enter another color:  ←

[Add Field](#) [Add Matrix of Fields](#)

     Variable: color\_three

Enter one more color  ←

[Add Field](#) [Add Matrix of Fields](#)

     Variable: favorite

Which of these colors is your favorite?

- Red
- Yellow
- Blue

} ←

[reset](#)

[Add Field](#) [Add Matrix of Fields](#)

# REDCap Features

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-

Weight (kg)	<input type="text" value="70"/>
Weight (lbs)	<input type="text" value="154.322"/> <a href="#">View equation</a>
Height (inches)	<input type="text" value="150"/>
Height (cm)	<input type="text" value="381"/> <a href="#">View equation</a>
Date: 2014-11-27	
Patient's Signature	 <a href="#">signature_2014-11-27_1349.png (0.01 MB)</a> <a href="#">Remove file</a> or <a href="#">Send-It</a>
Reviewed By	<input type="text" value="TM"/>

# REDCap Features

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-



## Data Quality Rules

✔ **Processing Complete!**

Execute rules:

All

All except A&B

All custom

Clear

Apply to:

-- All records -- ▾

Rule #	Rule Name	Rule Logic (Show discrepancy only if...)	Real-time execution <input type="checkbox"/>	Total Discrepancies	Delete rule?
A	Missing values*	-		0 <a href="#">view</a>	
B	Missing values* (required fields only)	-		0 <a href="#">view</a>	
C	Field validation errors (incorrect data type)	-		<input type="button" value="Execute"/>	
D	Field validation errors (out of range)	-		<input type="button" value="Execute"/>	
E	Outliers for numerical fields (numbers, integers, sliders, calc fields)	-		<input type="button" value="Execute"/>	
F	Hidden fields that contain values**	-		<input type="button" value="Execute"/>	
G	Multiple choice fields with invalid values	-		<input type="button" value="Execute"/>	
H	Incorrect values for calculated fields	-		<input type="button" value="Execute"/>	
<input type="button" value="Add"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		
	Enter descriptive name for new rule (e.g., Participants below age 18)	Enter logic for new rule (e.g., [age] < 18) <a href="#">How do I use special functions?</a>	Execute in real time on data entry forms <input type="checkbox"/>		

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-

### STEP 1: Define your randomization model

This step will allow you to define the randomization model you will be implementing and all its parameters, which includes defining strata (if applicable) and optionally randomizing subjects per group/site (if a multi-site study).

#### A) Use stratified randomization?

It is often necessary to ensure equal treatment among a number of factors. Stratified randomization is the solution to achieve balance within one or more subgroups, such as gender, race, diabetics/non-diabetics, etc. By choosing strata (criteria fields), you may then be able to ensure balance within those subgroups. [Tell me more](#)

**Choose strata** (criteria fields used for stratification; may specify up to 14 fields)

Add another stratum

#### B) Randomize by group/site?

If it is this a multi-center/multi-site project (or something similar), you may want to stratify the randomization by each group/site. You can select an existing multiple choice field that represents the groups/sites, OR you can use Data Access Groups to stratify by group/site.

- Use Data Access Groups to designate each group/site (0 groups currently exist)
- Use an existing field to designate each group/site

#### C) Choose your randomization field

This is the field where the allocated randomization (treatment) group will be saved and stored, and is where the Randomize button will appear on your data collection form.

Save randomization model

Erase randomization model

# REDCap Features

21. Participant List
  22. Record Change Confirmation
  23. File Upload
  24. API interface
  25. User grouping & Multi-site access
  26. Variable Piping
  27. Signature field
  28. Data Quality Tool
  29. Randomization Module
  - 30. Data History Widget**
-

# Data History Widget

1. Have you ever had a heart attack, chest pain, angina or chest tightness? H  Yes  No reset

2. Have you ever had heart failure or fluid in your lungs? H  Yes  No reset

H

**Data History for variable "heart\_failure" for record "1"** ✕

Listed below is the history of all data entered for the variable "heart\_failure" for Record ID "1". The data history results are sorted from earliest to most recent.

Date/Time of Change	User	Data Changes Made	Reason for Data Change(s)
11/27/2014 1:45pm	mannru	Yes (1)	
06/08/2015 12:50pm <span style="color: red; font-size: small;">(most recent data change)</span>	mannru	No (0)	

Close

# Advanced Features

- 31. **QR Code**
  - 32. Scheduler
    - a. Logic/Event/Data driven
  - 33. De-identification
    - a. Automatic removal of pre-specified identifiers
    - b. Data shifting
    - c. Automatic removal of text and note fields
  - 34. Data Entry Triggers
    - a. Automated program calls
  - 35. Double Data Entry
-

## Survey title: "REDCap Survey"

A Survey Access Code and a QR Code both allow respondents to begin a survey on another computer or device without someone having to email them an invitation. This is especially useful if the respondent is currently nearby or if you will be sending the survey invitation to a physical mailing address (i.e. 'snail mail'). You may click the Print button at the bottom if you wish to print out the instructions for the respondent.

### Enter the Survey Access Code

To allow a respondent to begin this survey, have them navigate to the URL below and enter the survey access code. The code is permanent and will never change. (Note: The web address is the same for all projects and surveys, so you may bookmark the address on a computer or device to quickly return to it multiple times.)

#### 1.) Go to this web address:

#### 2.) Then enter this code:

OR

### Generate Short Code

Alternatively, you may generate a shorter, temporary code that will expire after only one use or after one hour has passed.

### Scan the QR Code

The survey link has been converted into a QR code, which can now be scanned by a device that has an app capable of reading QR codes. Once the QR code below is scanned, it should take the respondent directly to the survey in a web browser.



# Advanced Features

- 31. QR Code
  - 32. **Scheduler**
    - a. **Logic/Event/Data driven**
  - 33. De-identification
    - a. Automatic removal of pre-specified identifiers
    - b. Data shifting
    - c. Automatic removal of text and note fields
  - 34. Data Entry Triggers
    - a. Automated program calls
  - 35. Double Data Entry
-



# Event Driven

Project Setup
Define My Events
Designate Instruments for My Events

Arm 1: Arm 1
+Add New Arm

Arm name: **Arm 1** [Rename Arm 1](#)

	Event #	Days Offset	Offset Range Min / Max	Event Name	Unique event name (auto-generated)
✏️ ✖️	1	0	-0/+0	Enrollment	enrollment_arm_1
✏️ ✖️	2	2	-1/+1	Blood Test	blood_test_arm_1
✏️ ✖️	3	4	-2/+2	Consultation	consultation_arm_1
<input type="button" value="Add new event"/>		<input type="text"/> Days <a href="#">Convert from other units</a>	<input type="text" value="-0"/> <input type="text" value="+0"/>	<input type="text"/> Descriptive name for this event	

# Advanced Features

- 31. QR Code
  - 32. Scheduler
    - a. Logic/Event/Data driven
  - 33. **De-identification**
    - a. **Automatic removal of pre-specified identifiers**
    - b. **Automatic removal of text and note fields**
    - c. **Date shifting**
  - 34. Data Entry Triggers
    - a. Automated program calls
  - 35. Double Data Entry
-

# Advanced Features

- 31. QR Code
- 32. Scheduler
  - a. Logic/Event/Data driven
- 33. De-identification
  - a. Automatic removal of pre-specified identifiers
  - b. Data shifting
  - c. Automatic removal of text and note fields
- 34. **Data Entry Triggers**
  - a. **Automated program calls**
- 35. Double Data Entry

# Advanced Features

- 31. QR Code
  - 32. Scheduler
    - a. Logic/Event/Data driven
  - 33. De-identification
    - a. Automatic removal of pre-specified identifiers
    - b. Date shifting
    - c. Automatic removal of text and note fields
  - 33. Data Entry Triggers
    - a. Automated program calls
  - 34. Double Data Entry**
-

# Advanced Features

## 36. Data Queries

- a. Data Resolution Work Flow
- b. Data Error Detection

## 37. Two-factor Authentication

## 38. Handheld Device Support

- a. iOS and Android Applications
- b. Offline Data Capture

## 39. Survey Themes


## 40. Project Folders

## 41. Biomedical Ontologies






# Advanced Features

- 36. Data Queries
    - a. Data Resolution Work Flow
    - b. Data Error Detection
  - 37. Two-factor Authentication**
  - 38. Handheld Device Support
    - a. iOS and Android Applications
    - b. Offline Data Capture
  - 39. Survey Themes
  - 40. Project Folders
  - 41. Biomedical Ontologies
-

# Two-Factor Authentication

 **Two-step verification for REDCap login** ✕

Select an option below to complete the second half of REDCap's two-step verification login process. You will not be able to access REDCap until you have completed this verification step.

-  **Duo:** Use Duo Push on the Duo mobile app, or alternatively use the SMS passcode or phone call method.
-  **SMS Message:** Send an SMS text message containing your verification code to the phone number below (standard message and data rates apply).  
*Send to XXX-XXX-7737*
-  **Phone Call:** Make a call to the phone number below.  
*Call XXX-XXX-7737*
-  **Google Authenticator:** Open the Google Authenticator app on your mobile device to get the verification code associated with your REDCap user account.
-  **Email:** Send an email containing your verification code to your email account.  
*Send to [rob.taylor@vanderbilt.edu](mailto:rob.taylor@vanderbilt.edu)*

Cancel

# Advanced Features

- 36. Data Queries
  - a. Data Resolution Work Flow
  - b. Data Error Detection
- 37. Two-factor Authentication
- 38. Handheld Device Support**
  - a. iOS and Android Applications**
  - b. Offline Data Capture**
- 39. Survey Themes
- 40. Project Folders
- 41. Biomedical Ontologies




# Advanced Features

- 36. Data Queries
  - a. Data Resolution Work Flow
  - b. Data Error Detection
- 37. Two-factor Authentication
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  - a. iOS and Android Applications
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- 39. **Survey Themes**
- 40. Project Folders
- 41. Biomedical Ontologies

# Survey Themes

## Survey Design Options:


 **Logo**  
(Optional: display an image above the survey title)

Add new logo:


 

(Images wider than 600 pixels will be downsized to fit page.)


If using a logo, hide survey title on survey page?

 **Size of survey text**

 **Font of survey text**

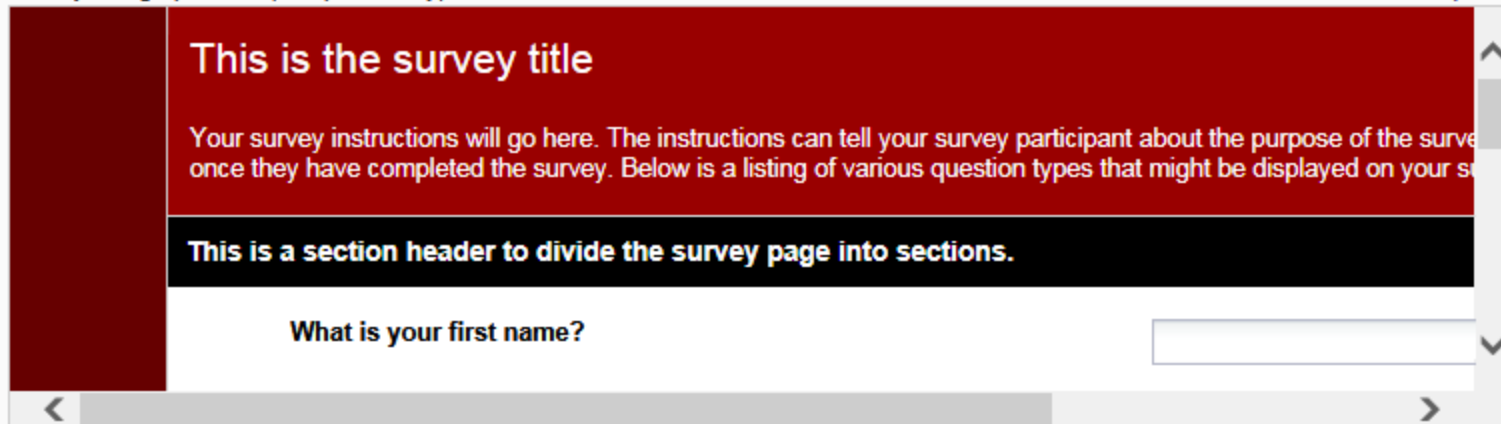
 

 **Survey theme**

Survey design preview (sample survey):

[Expand](#)



This is the survey title

Your survey instructions will go here. The instructions can tell your survey participant about the purpose of the survey once they have completed the survey. Below is a listing of various question types that might be displayed on your survey.

**This is a section header to divide the survey page into sections.**

What is your first name?

# Advanced Features

- 36. Data Queries
    - a. Data Resolution Work Flow
    - b. Data Error Detection
  - 37. Two-factor Authentication
  - 38. Handheld Device Support
    - a. iOS and Android Applications
    - b. Offline Data Capture
  - 39. Survey Themes
  - 40. **Project Folders**
  - 41. Biomedical Ontologies
-

# Project Folders

My Projects Organize Filter projects by title

Project Title	Records	Fields	Instruments	Type	Status
<b>REDCap Admin Projects (7)</b>					
REDCap End-User Agreement for Non-PIs	53	17	1 survey		
REDCap End-User Agreement for Principal Investigators	34	18	1 survey		
REDCap Project Initiation Form	48	25	1 survey		
REDCap User Access Request Form	55	16	1 survey		
REDCap Project Transition Form	11	22	1 survey		
REDCap Project Completion Form	1	15	1 survey		
REDCap User Access Reactivation Form	0	12	1 survey		
<b>Demonstration Projects (1)</b>					
Gynecologic Oncology Database	2	106	3 forms		
<b>Prospective Projects (1)</b>					
REDCap Training Evaluation	0	14	1 form		

# Advanced Features

- 36. Data Queries
  - a. Data Resolution Work Flow
  - b. Data Error Detection
- 37. Two-factor Authentication
- 38. Handheld Device Support
  - a. iOS and Android Applications
  - b. Offline Data Capture
- 39. Survey Themes
- 40. Project Folders
- 41. **Biomedical Ontologies**

## Add New Field



You may add a new project field to this data collection instrument by completing the fields below and clicking the Save button at the bottom. When you add a new field, it will be added to the form on this page. For an overview of the different field types available, you may view the [Field Types video \(4 min\)](#).

Field Type:

Question Number (optional)   
Displayed only on the survey page

Field Label [How to use Piping](#)

Field Annotation (optional) [Learn about Action Tags](#)  
  
Explanatory notes - not displayed on any page

Variable Name (utilized during data export)  
  Enable auto naming of variable based upon its Field Label?  
ONLY letters, numbers, and underscores

Validation? (optional)    
- OF -

Enable searching within a biomedical ontology

**RxNorm**  
**MDDDB (Master Drug Data Base**  
**Clinical Drugs)**

Custom Alignment    
Align the position of the field on the page

Field Note (optional)   
Small reminder text displayed underneath field

**Save** **Cancel**

# 1-Week Trial Account

## Sign up for a 1-week REDCap trial account

If you are interested in signing up for a free one-week trial of REDCap, enter your email address below to have your trial account created. Once your account is created, you can use this installation to demo all of REDCap's features.

NOTE: Any projects created on this server will be automatically deleted after one week of being created. Also, please note that this REDCap installation is for demo purposes only and is not intended for use in production. It is strictly prohibited from abusing this system or joining the consortium, please

<https://redcapdemo.vanderbilt.edu/trial/>

Email address:

Your email address will become your REDCap username

First and last name:

Institution / organization name:

Organization type:

Country:

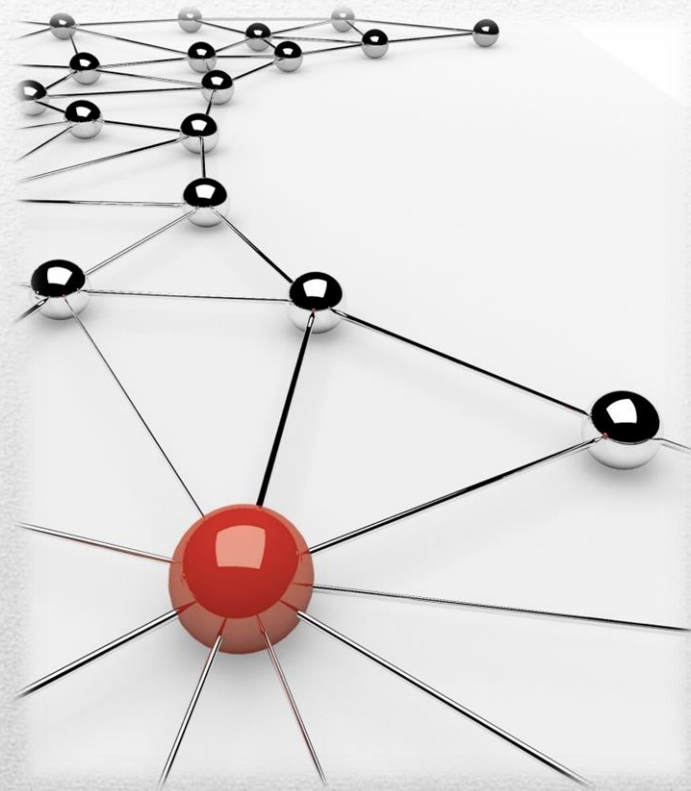
Website (optional):

Reason for signing up:

Sign up

# Consortium Connection

- REDCap Training Material Committee Member
- REDCap Answer Hub (Consortium REDCAP Super-users Group) Member
- REDCap-CA (Canadian REDCap Super-users Group) Member
- Weekly REDCap Tele-conference calls





# In Future

- Research Studies
- Operational Projects
- Quality Improvement
- Communications
- Surveys





# Research **E**lectronic **D**ata **C**apture

REDCap@lawsonresearch.com

Images: Google.ca